

# DAILY TASK REPORT

Eoxon Internship Management System

EMPLOYEE ID:	EO-IN012	REPORT DATE:	01 May 2026
EMPLOYEE NAME:	Abel Mathews	CHECK-IN:	
DESIGNATION:		CHECK-OUT:	--
DEPARTMENT:	INTERNSHIP	TOTAL WORK TIME:	0h 0m

## TASK INFORMATION

### Task 1: Lead Creation (task approval)

Subtask: Lead approval workflow testing

### Task 2: Lead Creation (task approval)

Subtask: Reviewed lead creation and approval process

## DESCRIPTION OF WORK

[Lead Creation (task approval)]

Reviewed lead creation and approval process

Tested form validation and error handling

Verified approval notifications and status updates

Checked role-based access for lead approval

Documented observations and reported minor UI issues

[Lead Creation (task approval)]

Verified approval notifications and status updates

Checked role-based access for lead approval

Documented observations and reported minor UI issues

## CHALLENGES FACED

Delay in loading approval status on dashboard Minor validation bugs in form submission

## PENDING TASKS

Fix validation issues identified during testing Retest approval workflow after bug fixes

## ADDITIONAL NOTES / REMARKS

Overall functionality working as expected Suggested UI improvements for better user experience